



REGISTRATION NOTICE

Registration Open at SHEMFORD SCHOOL, NATWA ROAD, MIRZAPUR
HELPLINE No.:-7607701316

Registration forms will be available at the school reception from 17th November 2025 between
09:00: A.M. to 03:00 P.M. on all working days.

Age Eligibility & Session Beginning Date

| Classes | Age as on 31 st March 2026 | Session Beginning Date | School Timing | Working Days |
|---------|--|------------------------|---------------------|-------------------------------------|
| Nursery | 3 years | 6th April 2026, Monday | 08:00 AM – 11:30 AM | Mon-Fri |
| LKG | 4 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon-Fri |
| UKG | 5 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon-Fri |
| Grade 1 | 6 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |
| Grade 2 | 7 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |
| Grade 3 | 8 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |
| Grade 4 | 9 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |
| Grade 5 | 10 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |
| Grade 6 | 11 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |
| Grade 7 | 12 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |
| Grade 8 | 13 years | 6th April 2026, Monday | 8:30 AM – 02:30 PM | Mon- Sat (3 rd Sat. Off) |

Registration Procedure

Registration Fee – Rs. 500/-

The registration form is available at the school office and has to be duly filled and submitted along with non-refundable/non-transferable Registration Fee on or before the last date. The registration form should furnish the following documents:

1. 3 passport size photographs of the candidate and 3 of each parent (both father & mother), duly affix in the form.
2. A photocopy of the 'Birth Certificate' issued by the Municipal Corporation/Civic Authorities
3. Photocopy of Residence Proof (Copy of Aadhar card/Voter ID/Passport)
4. Original Transfer Certificate & a photocopy of the report card of the last session from the previous school attended.
5. Photocopy of Caste Certificate (if needed).
6. Photocopy of Aadhar Card of Parents' and the student's.

Please note that registration does not in any way guarantee admission.

Admission Criteria

We aim that all the deserving students get admission without any discrimination or partiality. Therefore, the person conducts interaction with children (and also with parents) to ascertain the general aptitude of the child for studies and also to assess his/her present knowledge. The purpose of a dialogue with parents is to have an idea of their family background and general awareness for present day educational needs.

- (A) The selection of the candidates will depend upon the interview and availability of seats in the concerned class.
- (B) The date of the result of the interview & the last date for submission of fee will be specified at the time of interview.

Admission Follow-up

- (A) The name of the children who are selected as per the admission procedure will be displayed on the notice board and a telephonic intimation will be given.
- (B) Students offered admission must complete the following formalities before joining or the offer will be treated as cancelled and seat will be passed on to the next student in the "Waiting List".

Payment of Fee

- > Admission will be valid only if the fee is paid in full by the due date along with necessary documents and certificate as mention above and on completion of all formalities.
- > The fee payable is subject to change from time to time. Parents will however, be informed of any such changes.

For More Information

Our Admission Team is ready to work with you on processing your child's admission to SHEMFORD and get you started on their path to success. If query arises pertaining to any of the admission policies or procedures, please do not hesitate to call admissions office at **7607701316** or mail us at support@mirzapur-shemford.com.